

Minutes July 25, 2013
Nevada Public Library Board of Trustees

The Nevada Public Library Board of Trustees met on July 25, 2013 in the library meeting room. The meeting was called to order at 5:15 p.m.

Those in attendance were Jim Erpenbach, Barbara Labitska, Kathy Leimkuehler, Gerald McBeth, Shirley Rainey, Kelly Stephens, and Sarah Swearingen. Tom Bunton was excused.

The agenda was approved as is.

The minutes from June 2013 were read and reviewed. With no changes or objections to the minute report, the report stood as approved.

The director gave her report. As part of the building/facilities report- the director brought forward the following issues to be addresses as new business:

- 2013-0701: Renewal of Second Edition Store lease
- 2013-0702: Elevator issues / ThyssenKrupp
- 2013-0703: Security / Fire system issue
- 2013-0704: Genealogy / Director Office space exchange

The monthly financial report, June 2013, was reviewed. There were no objections to the report. Jim Erpenbach made a motion to approve the minutes as presented. The motion was seconded and carried. 8-0

Old Business:

2013-0603: Toshiba copier

The board was updated by the director that the genealogy society does not wish to purchase the copier. The board asked the expense of retaining it vs. shipping it back. Jodi will get the quotes for both options and present them for a final approval at August regular meeting.

New Business:

2013-0701: Second Edition Lease: Jodi Polk recommended that the board review the lease signed March 2002 between the library and Second Edition store. The store has been sold to Deanna Ness. As a new tenant, the board should renew the lease. The board reviewed the 2002 lease, made no changes to the agreement. A new lease was drafted on July 26 and presented to Deanna Ness for her review and acceptance. It was accepted as presented and signed by tenant.

2013-0702: Elevator: Director updated the board on the elevator issue with ThyssenKrupp. The violations have been addressed. The Plumbing Shop replaced the sump pump and it was in working order. The mechanic with ThyssenKrupp has not returned to inspect and "check-off" the repair. Jodi has contacted the dispatch office 3 times this month to schedule the visit. Jodi will continue to communicate with ThyssenKrupp and will review the contract.

2013-0703: Security/Alarm system- Director updated the board on the building's security system. The change from city phone service to AT&T service had caused a disruption in monitoring service. Joplin Fire & Protection repaired the issue by directly wiring the system to the director phone line. System is functioning properly.

2013-0704: Director Office/ Genealogy space exchange- The Genealogy coordinator, Nancy Thompson, is recruiting volunteers to assist in moving the collection and furnishings. The date has been set for the first full week of August to complete the move. The expected expense is less that \$250-\$300 for labor to run phones, data, and any furnishings needed to secure the areas.

The date was set for the next regular meeting on August 22, 2013 at 5:15 p.m.

The meeting was adjourned at 6:00