

## **Plumbing Board Meeting Minutes**

**Date:** Wednesday, August 14th, 2024

**Time:** 4:00 pm

**Location:** Council Chamber's

### **Present:**

- Board Members: Don Crabtree, Jimmie Dye, Robert Chapman
- Staff: Karl Trued, Marcy Richter
- Public: None

**Absent:** None

### **Call to Order:**

- Meeting called to order by Don Crabtree at 4:00 pm.

### **Approval of Previous Minutes:**

- No previous meeting held.

### **Public Comment:**

- None, no attendees.

### **Old Business:**

- None (First Meeting)

### **New Business:**

- **Election of Officers:**
  - Don Crabtree elected Chairman (Motion by Dye, seconded by Chapman, passed unanimously).
  - Robert Chapman elected Vice Chairman (Motion by Dye, seconded by Crabtree, passed unanimously).
  - Marcy Richter elected Secretary (passed unanimously).
- **Licensing Process:**
  - Discussion on reviewing city code Chapter 25A.
  - Agreed to keep current 3-year Apprentice and 2-year Journeyman requirements.
  - Possible city test discussed.
  - Letters to be sent to contractors once laws are reviewed and set.

- **Future Meeting Dates:**

- Next meeting on 09-18-2024 at 4 pm.
- Monthly meetings until requirements and processes are set.
- Possible reduction in meetings once bylaws are finalized.
- Seeking representation from Liberty Gas and a layman from the public.

**License Applications:** None

**Complaints:** None

**Rule and Regulation Updates:** None

**Continuing Education:** None

**Licensing Examinations:**

- Discussion on ICC exams and possible city test.
- Possible oral interview by the board for those wanting to do plumbing work in the city.

**Staff Reports:** None

**Other Business:** None

**Adjournment:**

- Meeting adjourned at 5:19 pm. Next meeting scheduled for **September 18<sup>th</sup>, 2024 at 4:00 pm** at City Hall Council Chambers.

**Respectfully Submitted,**

Marcy Richter- Secretary