

**BILL NO. 2024-006**

**ORDINANCE NO. 8629**

**A GENERAL ORDINANCE OF THE CITY OF NEVADA, MISSOURI, AMENDING SECTION 25-4.111 OF THE CODE OF THE CITY OF NEVADA MISSOURI**

**BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF NEVADA, MISSOURI THAT:**

**Section 1.** Section 25-4.111 of the code of the City of Nevada is hereby amended as:

**Sec. 25-4.111. Employee Relations Committee.**

- (a) The employee relations committee is designed to accomplish the following objectives:
  - (1) Solicit broad-scale employee concerns and information needs.
  - (2) Provide adequate information back to the other employees.
  - (3) Review employee benefit programs.
  - (4) Assist with recommendations for updates to the employee personnel code and handbook.
  - (5) Assist with extracurricular group employee activities, such as picnics, etc.
  
- (b) Membership is open to all employees and appointed annually by the City Manager on a staggered basis.
  
- (c) The City Manager shall hereby be authorized and directed to prescribe such rules, regulations, policies, and procedures ("regulations") not inconsistent with the provisions of this article as the City Manager deems suitable and necessary to provide for employee benefits, including without limitation regulations concerning the appointment of the employee relations committee.

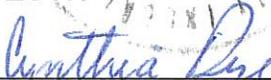
**Section 2.** Effective Date. This ordinance will be in full force and effect upon its passage and approval.

**PASSED, APPROVED AND ADOPTED** by the City Council of the City of Nevada, Missouri, this 20th day of February 2024.

(seal)



ATTEST:

  
CYNTHIA DYE, CITY CLERK

  
KENDALL VICKERS, MAYOR

**AGENDA ITEM**  
February 6, 2024

Subject: Personnel Code-Employee Relations Committee

Department: Administration

I have tasked the Human Resources Department and the Employee Relations Committee to review and suggest updates to our Personnel Code. Collectively, we have been working on this project since 2019.

This Ordinance will amend the current Employee Relations Committee policy removing it from the Code and adding the updated policy to the Personnel Manual.

**Manager Notes:**

The current code: Sec. 25-4.111. Employee relations committee.

- (a) The employment relations committee is designed to accomplish the following objectives:
  - (1) Solicit broad-scale employee concerns and information needs.
  - (2) Provide adequate information back to the other employees.
  - (3) Review employee benefit programs.
  - (4) Assist with recommendations for updates of the employee personnel code.
  - (5) Assist with extracurricular group employee activities, such as picnics, etc.
- (b) The committee is currently comprised of eight members, with each department being represented. Membership is open to all employees and appointed annually by the city manager on a staggered basis.
- (c) The committee is encouraged to meet quarterly, and members will be allowed time away from regular work responsibilities to attend the meetings. Special meetings may be called as necessary.
- (d) The committee is encouraged to meet with the city administration on a quarterly basis.
- (e) Subcommittees of the employee relations committee will be appointed by the committee to address organizational issues as the need arises.