

BILL NO. 2016-004

ORDINANCE NO. 8093

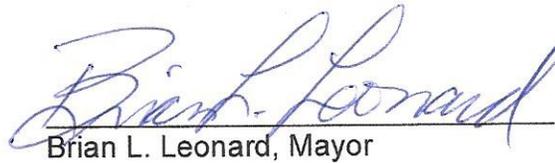
A SPECIAL ORDINANCE OF THE CITY OF NEVADA, MISSOURI AMENDING THE ORGANIZATIONAL CHART OF THE CITY OF NEVADA, MISSOURI AS APPROVED BY ORDINANCE NO. 8084.

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF NEVADA, MISSOURI, AS FOLLOWS:

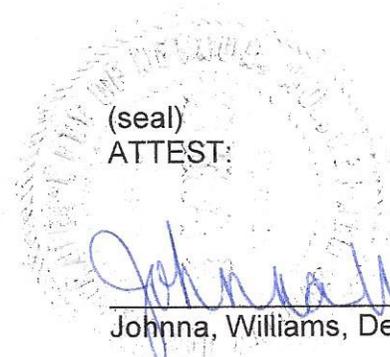
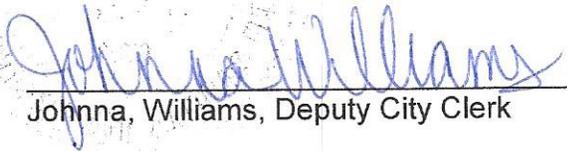
SECTION 1. The Organizational Chart and Table of Organization are hereby amended by this ordinance to include Public Transportation positions per Section 25-1.105 of the Code of the City of Nevada, Missouri as referenced in Exhibit A.

SECTION 2. This ordinance shall be in full force and effect from and after its passage.

PASSED, APPROVED AND ADOPTED by the City Council of the City of Nevada, Missouri, this 2nd day of February, 2016.


Brian L. Leonard, Mayor

(seal)
ATTEST:



Johnna, Williams, Deputy City Clerk

AGENDA ITEM
January 19, 2016

Subject: Amendment to the Organizational Chart and Table of Organization

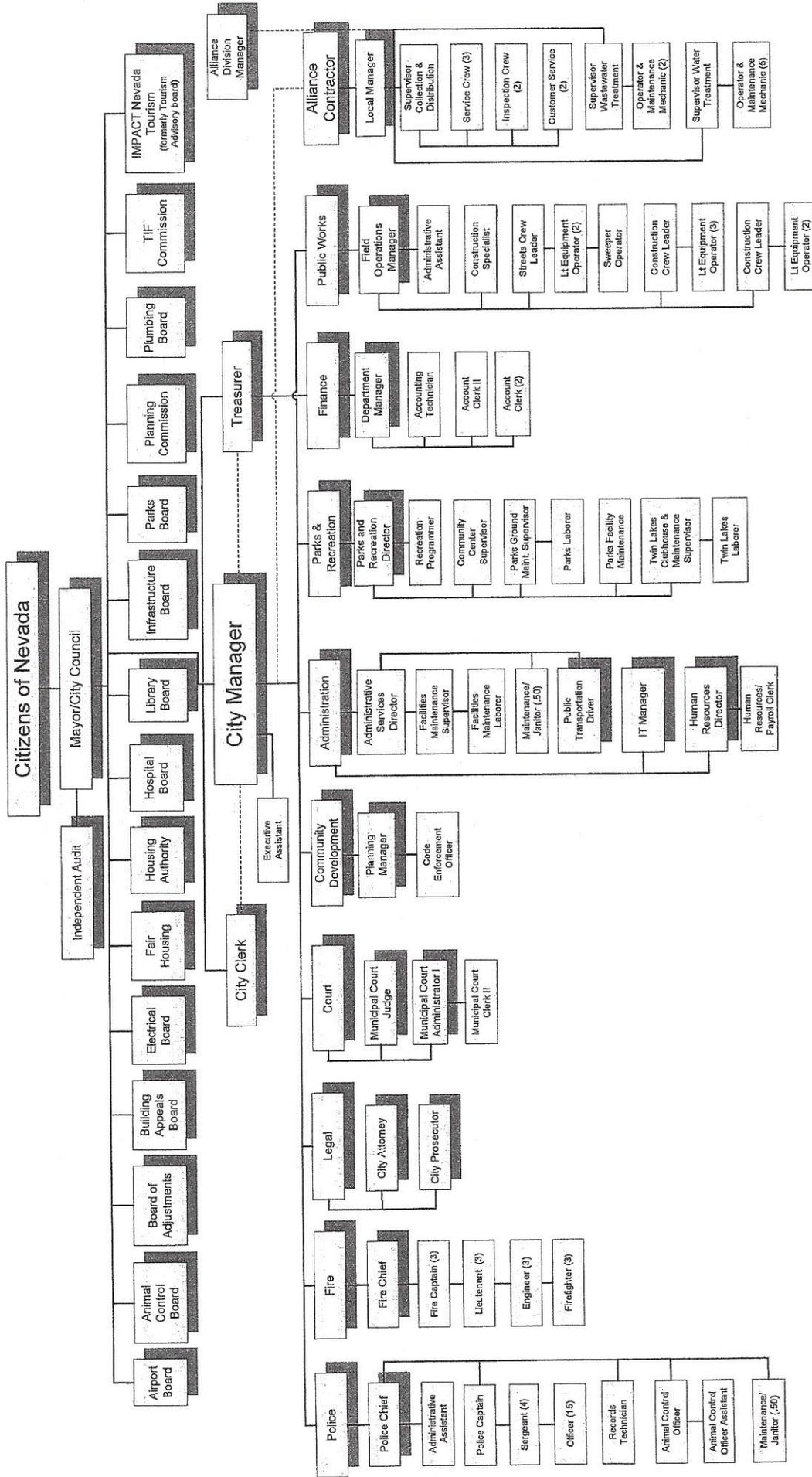
Department: Administration

Public transportation benefits the community as a whole by providing an opportunity for individuals to travel around town and conduct their business while supporting the local economy. The City established a Public Transportation Department in 1980 to serve disabled and elderly citizens. Subsidized transportation services were provided through a contract with a private vendor in previous years. The addition of employees to the Public Transportation Department will allow the City to continue to provide these services in lieu of a vendor contract.

The attached ordinance will amend the City Organizational Chart and Table of Organization to include the Public Transportation Department with one full-time position and one part-time position.

Budgeted line item expenditures within the Public Transportation Department will be reallocated to provide for the cost of wages and benefits. Total budgeted expenditures will not increase therefore a budget amendment is not required.

City of Nevada 2016 Organizational Chart



City of Nevada
Proposed Budget - 2016 Fiscal Year
TABLE OF ORGANIZATION

	Actual 2015	Proposed 2016	Pay Range	Part time
CITY CLERK				
City Clerk	1.00	1.00	18	
	<u>1.00</u>	<u>1.00</u>		
CITY TREASURER/FINANCE				
City Treasurer	1.00	1.00	25	
Finance Department Manager	1.00	1.00	18	
Accounting Technician	1.00	1.00	15	
Accounting Clerk II	1.00	1.00	12	
Accounting Clerk I	2.00	2.00	8	
Total Finance	<u>6.00</u>	<u>6.00</u>		<u>-</u>
ADMINISTRATION				
City Manager	1.00	1.00	-	
Executive Assistant	1.00	1.00	17	
Administrative Services Director	1.00	1.00	24	
Facilities Maintenance Supervisor	1.00	1.00	15	
Facilities Maintenance Laborer	1.00	1.00	10	
Public Transportation Driver	-	1.00	3	1.00
IT Manager	1.00	1.00	22	
HR Director	1.00	1.00	20	
HR Assistant	-	-	14	
HR/Payroll Clerk	1.00	1.00	10	
Maintenance/Janitor Laborer	0.50	0.50	8	
Total Administration	<u>8.50</u>	<u>9.50</u>		<u>1.00</u>
COMMUNITY DEVELOPMENT				
Planning Manager	1.00	1.00	18	
Code Enforcement Officer	1.00	1.00	14	
Total Community Development	<u>2.00</u>	<u>2.00</u>		
POLICE DEPARTMENT				
Police Chief	1.00	1.00	26	
Administrative Assistant	1.00	1.00	14	
Police Captain	1.00	1.00	22	
Police Sergeant	4.00	4.00	17	
Police Officer	15.00	15.00	14	
Records Technician	1.00	-	10	
Records Clerk	-	1.00	8	
Maintenance/Janitor Laborer	0.50	0.50	8	
	23.50	23.50		
(Police Sergeant Detectives and Police Officer Detectives one Range premium pay)				
ANIMAL CONTROL				
Animal Control Officer	1.00	1.00	13	
Animal Control Assistants	1.00	1.00	8	3.00
	<u>2.00</u>	<u>2.00</u>		<u>3.00</u>
Total Police Department	<u>25.50</u>	<u>25.50</u>		<u>3.00</u>

City of Nevada
Proposed Budget - 2016 Fiscal Year
TABLE OF ORGANIZATION

	Actual <u>2015</u>	Proposed <u>2016</u>	Pay <u>Range</u>	<u>Part time</u>
FIRE DEPARTMENT				
Fire Chief	1.00	1.00	25	
Fire Captain	3.00	3.00	17	
Fire Lieutenant	3.00	3.00	15	
Fire Engineer	3.00	3.00	13	
Firefighter	3.00	3.00	11	
Total Fire Department	<u>13.00</u>	<u>13.00</u>		
LEGAL				
City Attorney	-	-		1.00
City Prosecutor	-	-		<u>1.00</u>
Total Legal				<u>2.00</u>
MUNICIPAL COURT				
Municipal Judge	-	-		1.00
Municipal Court Administrator II	-	-	20	
Municipal Court Administrator I	1.00	1.00	18	
Assistant Court Administrator	-	-	14	
Municipal Court Clerk III	-	-	12	
Municipal Court Clerk II	1.00	1.00	10	
Municipal Court Clerk I	-	-	8	
Total Municipal Court	<u>2.00</u>	<u>2.00</u>		<u>1.00</u>
PARKS AND RECREATION				
ADMINISTRATION				
Parks and Recreation Director	1.00	1.00	22	
Recreation Programmer	1.00	1.00	14	
	<u>2.00</u>	<u>2.00</u>		
TWIN LAKES				
Twin Lakes Clubhouse Manager	1.00	0.50	17	-
Twin Lakes Clubhouse Attendants	-	-		5.00
Twin Lakes Supervisor	1.00	0.50	17	
Twin Lakes Laborer	1.00	1.00	10	
Twin Lakes Laborer	-	-		<u>6.00</u>
	<u>3.00</u>	<u>2.00</u>		<u>11.00</u>
PARKS GROUNDS MAINTENANCE				
Maintenance Supervisor	1.00	1.00	15	
Parks Laborer	1.00	1.00	10	
Parks Laborer	-	-		<u>4.00</u>
	<u>2.00</u>	<u>2.00</u>		<u>4.00</u>
PARKS FACILITY MAINTENANCE				
Parks Facility Maintenance	1.00	1.00	14	
Parks Facility Laborer	-	-		<u>1.00</u>
	<u>1.00</u>	<u>1.00</u>		<u>1.00</u>
RECREATION AND COMMUNITY CENTER				
Community Center Supervisor	-	1.00	10	
Maintenance/Janitor Laborer	-	-		1.00
Community Center Attendants	-	-		<u>6.00</u>
	<u>-</u>	<u>1.00</u>		<u>7.00</u>

City of Nevada
Proposed Budget - 2016 Fiscal Year
TABLE OF ORGANIZATION

	Actual <u>2015</u>	Proposed <u>2016</u>	Pay <u>Range</u>	<u>Part time</u>
AQUATICS CENTER				
Pool Manager				2.00
Life Guards				30.00
Cashier				2.00
Concessions Workers				<u>6.00</u>
				40.00
Total Parks and Recreation	<u>8.00</u>	<u>8.00</u>		<u>63.00</u>
PUBLIC WORKS				
ADMINISTRATION				
Field Operations Manager	1.00	1.00	22	
Construction Specialist	1.00	1.00	17	
Administrative Assistant	<u>1.00</u>	<u>1.00</u>	14	
	3.00	3.00		
STREETS MAINTENANCE				
Crew Leader	1.00	1.00	15	
Light Equipment Operator	2.00	2.00	10	
Street Sweeper Operator	<u>1.00</u>	<u>1.00</u>	11	
	4.00	4.00		
CONSTRUCTION CREWS				
Crew Leader	2.00	2.00	15	
Light Equipment Operator	<u>5.00</u>	<u>5.00</u>	10	
	7.00	7.00		
Total Public Works	<u>14.00</u>	<u>14.00</u>		
TOTAL POSITIONS	<u>80.00</u>	<u>81.00</u>		<u>70.00</u>