

Minutes September 19, 2013  
Nevada Public Library Board of Trustees

The Nevada Public Library Board of Trustees met on September 19, 2013 in the library meeting room. The meeting was called to order at 5:15 p.m.

Those in attendance were Tom Bunton, Annie Daugherty, Jim Erphenbach, Kathy Leimkuehler, Gerald McBeth, Shirley Rainey, Kelly Stephens, and Sarah Swearingen. Barbara Labitska was absent.

The agenda was approved with the removal of 2013-0902.

The minutes from August 2013 were read and reviewed. With no changes or objections to the minute report, the report stood as approved.

The director gave her report.

The monthly financial report, August 2013, was reviewed. There were no objections to the report. Jim Erpenbach made a motion to approve the minutes as presented. The motion was seconded and carried. 8-0

**Old Business:**

**No old business was due for second reading.**

**New Business:**

- 2013-0901: Approval of Emergency Manual  
The board reviewed the manual.  
Gerald McBeth made a motion to approve the emergency as is. The motion was seconded and carried 8-0.
- 2013-0902: Proposal of Daily Operation Hours: this point of order was removed from agenda due to a change in circumstances.  
A shift change of one employee has created the opportunity for the employees scheduled during weekends to each take at least one weekend off each month. This change requires no board action.
- 2013-0903: Policy Manual Revision: Patron Services  
The following revisions were presented to the board for approval.  
Faxing fees: change policy from "up to 10 pages - \$3" to "up to 20 pages for \$3.00"  
Circulation limits – DVDs: change the policy from "1 DVD per card" to "2 DVDs per household"  
Shirley Rainey motioned to approve the revisions as read. Motion was seconded and carried 8-0.

Other business that did not require board action was discussed. This included community concerns re: Preschool Story time programming and implementation of new ideas will be considered by the director.

The next regular meeting was set for October 24, 2013 @ 5:15 p.m.

The meeting was adjourned at 6:10 p.m.

jp