

Minutes November 21, 2013  
Nevada Public Library Board of Trustees

The Nevada Public Library Board of Trustees met on November 21, 2013 in the library meeting room. The meeting was called to order at 5:15 p.m.

Those in attendance were Tom Bunton, Annie Daugherty, Jim Erphenbach, Gerald McBeth, Shirley Rainey, and Kelly Stephens, Sarah Swearingen. Kathy Leimkuehler was excused and Barbara Labitska was absent.

The agenda for the meeting was approved as proposed.

The minutes from October 2013 were read and reviewed. With no changes or objections to the minute report, the report stood as approved.

The director gave her report.

Facilities report was reviewed.

The monthly financial report, October 2013, was reviewed. There were no objections to the report. Gerald McBeth made a motion to approve the report as presented. The motion was seconded and carried. 7-0

Financial committee reported on the Operating Reserve Fund. Gerald McBeth made a motion that Jodi Polk, director act as the "point person" for investment decisions to reinvest maturity funds into new investments at approximately the same rate and term as the previous term. The committee would only need to take action if the board intent is to *change* the direction of the funds. Tom Bunton seconded the motion. Motion carried 7-0. Jodi will contact Tom Hissink, at Edward Jones, to move forward with the maturing fund.

**Old Business:**

**No old business was due for second reading.**

**New Business:**

- 2013-1101: Proposal for roof repair (Rives construction)- The plan for this second repair was presented to the board. The board discussed the condition of the roof and trusses. Tom Bunton made a motion to approve the expenditure of \$4,974.00 as outlined in the estimate from Rives Construction dated 11-12-13. The motion was seconded. Motion carried 7-0.
- 2013-1102: Proposal to change library operating hours on Saturdays. The hours would change from 10 a.m. to 2 p.m. to 9 a.m. to 1 p.m. effective December 1, 2013. The motion was made to approve by Gerald McBeth, motion was seconded, and carried 7-0. The director will report patron usage statistics to the board in February to evaluate the change.
- 2013-1103: Proposal for landscaping (W.L. Spraying)- The plan for this second phase of landscape work was presented to the board. The board reviewed the plan and discussed other options. After discussion, Shirley Rainey made a motion to approve the expenditure of \$1,178.00 as outlined in the estimate from W.L. Spraying & Landscaping dated 10/29/2013. The motion was seconded. Motion carried 7-0
- 2013-1104: Modification of Policy: Patron Services- Lost / Damaged item fees  
Shirley Rainey made a motion to approve of the policy. The motion was seconded. Motion carried 7-0.

Other business that did not require board action was discussed. This included the review of form: Library Card Application and an update on the plans for a Youth computer lab.

The next regular meeting was set for January 23, 2014 @ 5:15 p.m. There will not be a meeting in December.

The meeting was adjourned at 6:15 p.m.

jp