

## **Minutes April 24, 2014**

### **Nevada Public Library Board of Trustees**

The Nevada Public Library Board of Trustees met on April 24, 2014 in the library meeting room. The meeting was called to order at 5:15 p.m.

Those in attendance were Tom Bunton, Annie Daugherty, Jim Erpenbach, Kathy Leimkuehler, Shirley Rainey, Lucille Walker, Janet Wray and Director, Jodi Polk. Sarah Swearingen and Gerald McBeth were excused.

The agenda for the meeting was approved as proposed.

An informational meeting was held with Randy Marti, Administrative Services Director and Sharon Kegler, Human Resources of the City of Nevada. Details of the updated appraised values of the library building and the anticipated increase in insurance premium for property insurance was discussed.

A proclamation of the board was made to appoint Janet Wray to complete the term left vacant by Kelly Stephens. The term will expire June 30, 2014.

The minutes from March 27, 2014 were read and reviewed. With no changes or objections to the minute report, the report stood as approved. Jim Erpenbach dismissed himself at 5:55 p.m. to attend another meeting.

The director gave her report.

Facilities report was reviewed.

The monthly financial report, March 2014, was reviewed. There were no objections to the report. Shirley Rainey made a motion to approve the report as presented. The motion was seconded and carried. 6-0

#### **Old Business:**

- 2013-0302: Safe Deposit Box @ Arvest Bank
  - The box was emptied of contents on April 27, 2014. Documents pertaining to the history of the library and other financial documents. The items were presented to the board members for review. The documents will be stored in the library safe.
  - The board authorized Jodi Polk to close the account effective immediately.
  - The motion to carry forth these actions was made by Tom Bunton, seconded and carried 6-0.

#### **New Business:**

- 2014-0401: Property Insurance :
  - A motion to table the discussion was made by Tom Bunton. The vote was seconded and carried.
    - Jodi Polk will check with local appraisal firms about comparing values of the building.
    - She will also contact other libraries in the area to inquire on insurance companies and the cost for comparable coverage.
- 2014-0402: Funds Transfer from Nevada Public Library Foundation
  - A motion to request funds in the amount of \$35,000 from the Nevada Public Library Foundation was made by Shirley Rainey. This amount will offset the expense of the building improvements and roof repair paid to M. Rives Construction.

**The next regular meeting was set for May 22, 2014 @ 5:15 p.m.**

The meeting was adjourned at 6:25 p.m.

jp