

HOUSING AUTHORITY OF THE CITY OF NEVADA, MO

HELD THIS 25th DAY OF JUNE 2015

On this 25TH day of June 2015 at 5:32 p.m., the Housing Authority of the City of Nevada, MO Board of Commissioners met in regular session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.

The meeting was called to order by Jennifer Thomas, Chairperson.

Roll call was taken with the following present:

Commissioners: Lois Crowe, Jennifer Thomas and Michael Turnbull

Absent: Commissioners Nellie Jo Boyd and Frankie L. Davis

Also present: Carol Branham, Executive Director

There was a motion made by Commissioner Michael Turnbull to approve the agenda as written. Commissioner Lois Crowe seconded the motion. A vote was taken and recorded as follows:

Ayes: Commissioners Lois Crowe, Jennifer Thomas and Michael Turnbull

Nays: None

Absent: Commissioners Nellie Jo Boyd and Frankie L. Davis

PUBLIC PARTICIPATION

NONE

REPORTS

EXECUTIVE DIRECTOR

Consideration was given and discussion held on the written and verbal Executive Director report. Motion was made by Commissioner Lois Crowe and seconded by Commissioner Michael Turnbull to accept the report which included the following:

- 1. Occupancy Rate**
- 2. Section 8 Program Utilization Rate**

3. 2015 Father's Day Initiative (Reschedule July 14)
4. Mower Purchase with TIPS Purchasing Cooperative Contract #2112113 (November 21,2013 – November 21, 2015)
5. Scheduling of surplus sale in July
6. Posting for A & E Services
7. Audit Proposal for FYE 6-30-15
8. Annual Report and FYE 6-30-14 Audit presented to City Council June 16, 2015
9. US Bank and Bank of America Accounts
- 10.Thank you letter to Max Motors
- 11.Resident Meeting July 7th 9 1 1 Presentation by Chief Graham Burnley
- 12.Partnerships with Cornerstone Baptist and First Baptist Churches for resident programs.
- 13.Urlaub Conference in July (2 staff to attend)
- 14.SWNAHRO Conference (Director to attend)
- 15.Salary Adjustments

Motion passed.

Discussion was held regarding utilizing the TIPS Purchasing Cooperative Contract for mowers, Contract #2112113 (November 21, 2013-November 21, 2015). Motion was made by Commissioner Michael Turnbull to authorize the Executive Director to proceed. The motion was seconded by Commissioner Lois Crowe. Motion passed.

PRESIDENT

Chairperson Jennifer Thomas again congratulated Nellie Jo Boyd as Commissioner of the Year and thanked Commissioner Michael Turnbull for providing transportation for Commissioner Boyd in the Bushwhacker Parade. She also noted the appreciation for the car donated by Max Motors for the parade.

FINANCIALS

The written financial report for May 2015 from Urlaub & Co. was reviewed and discussion held. Motion was made by Commissioner Michael Turnbull to accept all written report for May 2015. The motion was seconded by Commissioner Lois Crowe. The motion passed.

CONSENT AGENDA

A motion was made by Commissioner Lois Crowe to approve the Consent Agenda which included the following:

Regular Meeting Minutes (May 28, 2015)

The motion was seconded by Commissioner Michael Turnbull. A vote was taken and recorded as follows:

Ayes: Commissioners Jennifer Thomas, Michael Turnbull and Lois Crowe

Nays: None

Absent: Commissioners Nellie Jo Boyd and Frankie L. Davis

NEW BUSINESS

Consideration was given and discussion held on Resolution No. 908 (Removal of Past Due Accounts from the Books of the Housing Authority of the City of Nevada, MO). A motion was made by Commissioner Michael Turnbull to approve Resolution No. 908 as written. The motion was seconded by Commissioner Lois Crowe. A vote was taken and recorded as follows:

Ayes: Commissioners Michael Turnbull, Lois Crowe and Jennifer Thomas

Nays: None

Absent: Commissioners Nellie Jo Boyd and Frankie L. Davis

Consideration was given and discussion held on Resolution No. 909 (Approval for Payout of Over Limits Set by Personnel Policy to Fulltime Employees for Fiscal Year Ending June 30, 2015). A motion was made by Commissioner Lois Crowe to approve Resolution No. 909 as written. The motion was seconded by Commissioner Michael Turnbull. A vote was taken and recorded as follows:

Ayes: Commissioners Lois Crowe, Jennifer Thomas and Michael Turnbull

Nays: None

Absent: Commissioners Nellie Jo Boyd and Frankie L. Davis

Consideration was given and discussion held on Resolution No. 910 (Approval for One Year Renewal of Services with Waste Corporation of Missouri). A motion was made by Commissioner Michael Turnbull to approve Resolution No. 910 as written. The motion was seconded by Commissioner Lois Crowe. A vote was taken and recorded as follows:

Ayes: Commissioners Jennifer Thomas, Michael Turnbull and Lois Crowe

Nays: None

Absent: Commissioners Nellie Jo Boyd and Frankie L. Davis

MISCELLANEOUS MATTERS

Executive Director Carol Branham expressed her appreciation in regards to the staff and their great teamwork. She also noted that the staff continues to appreciate the Board's support.

Being no further business to come before the board, Chairperson Jennifer Thomas adjourned the regular session meeting.

Open session adjourned at 6:40 p.m.

JENNIFER THOMAS, CHAIRPERSON

/S/ _____

CAROL BRANHAM, EXECUTIVE DIRECTOR/

RECORDING SECRETARY

C E R T I F I C A T I O N

I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the regular meeting held on the 25th day of June 2015 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand the Seal of Authority this 30th day of July 2015.

/s/ _____

Carol Branham, Executive Director

(SEAL)