

HOUSING AUTHORITY OF THE CITY OF NEVADA, MO

HELD THIS 29th DAY OF OCTOBER 2015

On this 29TH day of October 2015 at 5:30 p.m., the Housing Authority of the City of Nevada, MO Board of Commissioners met in regular session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.

The meeting was called to order by Jennifer Thomas, Chairperson.

Roll call was taken with the following present:

**Commissioners: Nellie Jo Boyd, Lois Crowe, Jennifer Thomas
and Michael Turnbull**

Absent: Commissioner Frankie L. Davis

Also present: Carol Branham, Executive Director

Alexandra Sanchez, Poster Contest Winner, Clayton Jones

There was a motion made by Commissioner Michael Turnbull to approve the agenda as written. Commissioner Lois Crowe seconded the motion. A vote was taken and recorded as follows:

**Ayes: Commissioners Lois Crowe, Jennifer Thomas, Michael
Turnbull and Nellie Jo Boyd**

Nays: None

Absent: Commissioners Frankie L. Davis

PUBLIC PARTICIPATION

NONE

REPORTS

EXECUTIVE DIRECTOR

Carol Branham introduced Alexandra Sanchez, "What Home Means To Me", MONAHRO 3rd Place Contest Winner. Chairperson Jennifer Thomas presented her with a Certificate of Award and pictures were taken. Ms. Sanchez was congratulated by the entire board.

Consideration was given and discussion held on the written and verbal Executive Director report. Motion was made by Commissioner Lois Crowe and seconded by Commissioner Nellie Jo Boyd to accept the report which included the following:

1. Reports from conferences and training
2. Smoking Cessation Class Update
3. Public Housing Occupancy Rate
4. Section 8 Utilization Rate
5. Smoking Policy – Update on PIH Notice to come out before year end.
6. Board appointments
7. Review of RFQ for A & E Services
8. Employee Retirement Plan Update
9. SEMAP Review
10. Section 3 Reporting Requirements
11. Audit dates (Nov. 30, Dec. 1 & 2)
12. Satellite Policy Update
13. Ralph Stone Award Plaque
14. Maintenance AC repairs needed for Crawford House
15. Maintenance Mower Attachments
16. Active Shooter Training, November 18th

Motion passed.

Motion was made by Commissioner Michael Turnbull to send a positive recommendation to the Mayor and City Council for the reappointment of Nellie Jo Boyd as the Resident Commissioner. Motion was seconded by Commissioner Lois Crowe. A vote was taken and recorded as follows:

Ayes: Commissioners Jennifer Thomas, Michael Turnbull, Nellie Jo Boyd and Lois Crowe

Nays: None

Absent: Commissioners Frankie L. Davis

A motion was made by Commissioner Michael Turnbull to authorize staff to proceed with repairs to the AC unit at the Crawford House as bid by Ernsbarger Heating and Cooling in the amount of \$3,080.00. The motion was seconded by Commissioner Nellie Jo Boyd. A vote was taken and recorded as follows:

Ayes: Commissioners Michael Turnbull, Nellie Jo Boyd, Lois Crowe and Jennifer Thomas

Nays: None

Absent: Commissioner Frankie L. Davis

PRESIDENT

Chairperson Jennifer Thomas thanked the board for their consideration and expressions of concern during recent events with her family.

CONSENT AGENDA

A motion was made by Commissioner Michael Turnbull to approve the Consent Agenda which included the following:

Special Meeting Minutes (August 27, 2015)

The motion was seconded by Commissioner Lois Crowe. A vote was taken and recorded as follows:

Ayes: Commissioners Jennifer Thomas, Michael Turnbull, Nellie Jo Boyd and Lois Crowe

Nays: None

Absent: Commissioner Frankie L. Davis

NEW BUSINESS

Consideration was given and discussion held on Resolution No. 917 (Consideration of Agreement with Esterly, Schneider & Associates for A & E Services). A motion was made by Commissioner Lois Crowe to approve Resolution No. 917 as written. The motion was seconded by Commissioner Nellie Jo Boyd. A vote was taken and recorded as follows:

Ayes: Commissioners Michael Turnbull, Nellie Jo Boyd, Lois Crowe and Jennifer Thomas

Nays: None

Absent: Commissioner Frankie L. Davis

MISCELLANEOUS MATTERS

Being no further business to come before the board, Chairperson Jennifer Thomas adjourned the special session meeting.

Open session adjourned at 6:25 p.m.

JENNIFER THOMAS, CHAIRPERSON

/s/ _____

CAROL BRANHAM, EXECUTIVE DIRECTOR/

RECORDING SECRETARY

C E R T I F I C A T I O N

I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the regular meeting held on the 29th day of October 2015 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

IN TESTIMONY WHEREOF, I have hereunto set my hand and the Seal of Authority this 19th day of November 2015.

/s/ _____

Carol Branham, Executive Director

(SEAL)