

## Minutes July 28, 2016

Nevada Public Library Board of Trustees  
Nevada Public Library, 212 W. Walnut St., Nevada, MO 64772

The Nevada Public Library Board of Trustees met on July 28, 2016 in the library meeting room. The meeting was called to order at 5:15 p.m.

Those in attendance were Jim Erpenbach, Kathy Leimkuehler, Amy Hertzberg, Shirley Rainey, Lucille Walker, Janet Wray and Library Director, Jodi Polk. Tom Bunton, Annie Daugherty, and Sarah Swearingen were absent.

The minutes report from June 23, 2016 was reviewed. The report was approved unanimously.

Election of Board officers: Jim Erpenbach has served as Board President for two years. Office of president is vacant. A call for volunteer or nomination was opened. Jim Erpenbach nominated Annie Daugherty. The nomination was seconded. Vote was held. Annie Daugherty elected Board President, 6-0.

Office of Vice President is vacated by Annie Daugherty. A call for volunteer or nomination was opened. Janet Wray nominated Sarah Swearingen for office of VP. Nomination was seconded. Vote was held. Sarah Swearingen elected Board VP, 6-0.

Kathy Leimkuehler volunteered to serve a second year as Secretary to the Board. No objections. Vote was held. Kathy Leimkuehler elected Board Secretary, 6-0.

Shirley Rainey volunteered to serve a second year as Treasurer. No objections. Vote was held. Shirley Rainey elected Board Treasurer, 6-0.

### **Officers 2016-2017:**

**President:** Annie Daugherty

**Vice-President:** Sarah Swearingen

**Secretary:** Kathy Leimkuehler

**Treasurer:** Shirley Rainey

*Director will contact Great Southern Bank, First National Bank, and Edward Jones (Tom Hissink) to request updated signatory documents.*

The director gave her report.

Facilities report was reviewed.

Financial Report for June 2016 was reviewed.

A motion was made by Lucille Walker to approve the June financial report. Leimkuehler seconded. Motion passed 6-0.

### **Old Business:**

**2015-0703: Children's Department Shelving** – Shirley Rainey made a motion to approve a budget of \$4,300 to purchase shelving for the picture books in the Children's Department. Walker seconded. Motion passed 6-0.

**2016-0501: Audit Request** – No action at this time

**2016-0503: Vendor phone service** – Transfer of services is in place with Fidelity. Director reported satisfactory service with new connection.

### **New Business:**

#### **2016-0802: Director Salary Review-**

**(enter Executive session)** A motion was made by Janet Wray to go into executive session for the review of the Library Director's salary. Motion was seconded. Polk left the meeting.

Notes taken during executive session show that Shirley Rainey made a motion to increase the director's annual salary to \$48,000.00. Walker seconded. Motion passed, 6-0. Amy Hertzberg made a motion to exit executive session. Motion was seconded and carried 6-0.

**(exit Executive session)** Polk joined the meeting and was advised of the approved salary increase.

**The next regular meeting was set for August 25, 2016 @ 5:15 p.m.**

The meeting was adjourned at 5:50 p.m.

Jodi Polk  
07/28/16