

**HOUSING AUTHORITY OF THE CITY OF NEVADA, MO**

**HELD THIS 30<sup>th</sup> DAY of MARCH 2017**

**On this 30<sup>th</sup> day of March 2017 at 5:31 p.m., the Housing Authority of the City of Nevada, MO met in regular session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.**

**The meeting was called to order by Chairperson Michael Turnbull.**

**Roll call was taken with the following present:**

**Commissioners: Chrystie Braden, Lois Crowe, Trudy Snead and Michael Turnbull**

**Absent: Commissioner David Heumader**

**Also present: Carol Branham, Executive Director, Frankie L. Davis and Jennifer Thomas**

**Chairperson Michael Turnbull introduced the names of the recent appointments.  
(Chrystie Braden and David Heumader)**

**A motion was made by Commissioner Lois Crowe to approve the revised agenda as written. Commissioner Chrystie Braden seconded the motion. A vote was taken and recorded as follows:**

**Ayes: Commissioners Lois Crowe, Trudy Snead, Michael Turnbull and Chrystie Braden**

**Nays: None**

**Absent: Commissioner David Heumader**

**PUBLIC PARTICIPATION**

**NONE**

**CORRESPONDENCE**

**NONE**

**REPORTS**

**EXECUTIVE DIRECTOR**

Consideration was give and discussion held on the written and verbal Executive Director's report including the following:

- Audit FYE 06-30-16 Completed/Public Hearing Scheduled for April 24, 2017 at 5:30 p.m.
- Audit/Annual Report presentation to City Council (April 4)
- Federal Clearinghouse – Audit submitted electronically.
- Energy Audit Completed
- Public Housing Utility Rate Study Completed
- Section 8 Voucher Utility Rate Study Completed
- Home Show Report
- Report from Washington Conference
- Legislators of the Year (Emanuel Cleaver and Blaine Leutkemeyer)
- Report from HUD Midwest Conference Call
- Update on HVAC Project
- Direction and input on new budget
- Account Write-Offs as of March 30<sup>th</sup>
- Poster Contest Local Deadline – April 28<sup>th</sup>
- April 13<sup>th</sup> Landlord/Realtor/Gov. Officials Meeting
- Monday, May 8<sup>th</sup>, 5:30 p.m. Public Hearing (Smoke Free & Annual Plan)
- Occupancy Rate – Public Housing
- Utilization Rate – Section 8 Voucher Program
- Census Data Submission

Motion was made by Commissioner Lois Crowe to accept the Executive Director's written and verbal report. The motion was seconded by Commissioner Trudy Snead. Motion carried.

## **FINANCIAL**

Consideration was given and discussion held on written report from Urlaub & Co for February 2017 Financials. A motion was made by Commissioner Trudy Snead to accept the written February 2017 Financial Report. The motion was seconded by Commissioner Lois Crowe. Motion carried.

## **PRESIDENT**

Chairperson Michael Turnbull made presentations to outgoing Commissioners Frankie L. Davis and Jennifer Thomas. Ms. Davis and Ms. Thomas both

**expressed the appreciation to the Board and Staff and acknowledged how honored they were to serve on the Board.**

#### **CONSENT AGENDA**

**A motion was made by Commissioner Trudy Snead to approve the consent agenda which included the regular meeting minutes for February 23, 2017. The motion was seconded by Commissioner Lois Crowe. A vote was taken and recorded as follows:**

**Ayes: Commissioners Trudy Snead, Michael Turnbull, Chrystie Braden and Lois Crowe**

**Nays: None**

**Absent: Commissioner David Heumader**

#### **NEW BUSINESS**

**A Fair Housing Proclamation was presented and it was the consensus of the Board to act in a joint proclamation with the City of Nevada and Vernon County at the meeting on April 13, 2017 acknowledging Fair Housing Month.**

**Consideration was given and discussion held on the Election of Officers for 2017. A motion was made by Commissioner Lois Crowe to elect Commissioner Michael Turnbull as Chairperson and Commissioner Trudy Snead as Vice-Chairperson for 2017. The motion was seconded by Commissioner Trudy Snead. A vote was taken and recorded as follows:**

**Ayes: Commissioner Lois Crowe, Frankie L. Davis and Trudy Snead**

#### **MISCELLANEOUS MATTERS**

##### **NONE**

**Being no further business to come before the board, motion was made by Commissioner Lois Crowe to adjourn, seconded by Commissioner Trudy Snead. A vote was taken and recorded as follows:**

**Ayes: Commissioners Michael Turnbull, Chrystie Braden, Lois Crowe and Trudy Snead**

**Nays: None**

**Absent: Commissioner David Heumader**

**Chairperson Michael Turnbull adjourned the meeting.**

**The open session adjourned at 6:22 p.m.**

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**MICHAEL TURNBULL, CHAIRPERSON**

**/s/** \_\_\_\_\_

**CAROL BRANHAM, EXECUTIVE DIRECTOR/ RECORDING SECRETARY**

**C E R T I F I C A T I O N**

**I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the meeting held on the 30<sup>TH</sup> day of March 2017 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.**

**IN TESTIMONY, WHEREOF, I have hereunto set my hand the Seal of Authority this 8<sup>th</sup> day of May 2017.**

**/s/** \_\_\_\_\_

**Carol Branham, Executive Director**

**(SEAL)**