

HOUSING AUTHORITY OF THE CITY OF NEVADA, MO

HELD THIS 29th DAY of JUNE 2017

On this 29th day of June 2017 at 5:30 p.m., the Housing Authority of the City of Nevada, MO met in regular session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.

The meeting was called to order by Vice-Chairperson Trudy Snead.

Roll call was taken with the following present:

Commissioners: Chrystie Braden, Lois Crowe, David Heumader and Trudy Snead

Absent: Commissioner Michael Turnbull

Also present: Carol Branham, Executive Director

A motion was made by Commissioner David Heumader to approve the revised agenda as written. Commissioner Lois Crowe seconded the motion. A vote was taken and recorded as follows:

Ayes: Commissioners Lois Crowe, David Heumader, Trudy Snead and Chrystie Braden

Nays: None

Absent: Commissioner Michael Turnbull

PUBLIC PARTICIPATION

NONE

CORRESPONDENCE

NONE

REPORTS

EXECUTIVE DIRECTOR

Consideration was give and discussion held on the written and verbal Executive Director's report including the following:

- **Accrued leave payout as of June 30, 2017**

- Public Housing Occupancy Rate
- Section 8 Utilization Rate
- Fairground Estates Fire Claim (Kitchen Fire)
- NAHRO Lead The Way Training
- Annual Code of Ethics, Sunshine Law, Public Liability and Fair Housing Training
- Capital Fund Grants (2015 & 2016 will be completed with the HVAC Project at Fairground Estates)
- EPIC Reporting
- Update on upcoming reporting requirements.
- Nan McKay Staff Schedule with Agency Staff (July 25-28)
- Water Leak at a unit.

Motion was made by Commissioner Chrystie Braden to accept the Executive Director's written and verbal report. The motion was seconded by Commissioner Lois Crowe. Motion carried.

PRESIDENT

NONE

FINANCIAL

Consideration was given and discussion held on the written May 2017 Financial Report presented from Urlaub & Co. Motion was made by Commissioner David Heumader to accept the report. The motion was seconded by Commissioner Chrystie Braden. Motion carried.

CONSENT AGENDA

A motion was made by Commissioner Chrystie Braden to approve the consent agenda which included the special session meeting minutes for June 22, 2017. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, Lois Crowe, David Heumader and Trudy Snead

Nays: None

Absent: Commissioner Michael Turnbull

UNFINISHED BUSINESS

Consideration was given and discussion held on Resolution No. 984 (Amendments to the Personnel Policy). A motion was made by Commissioner Chrystie Braden to approve Resolution No. 984 as written. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

Ayes: Commissioners David Heumader, Trudy Snead, Chrystie Braden and Loise Crowe

Nays: None

Absent: Commissioner Michael Turnbull

NEW BUSINESS

Consideration was given and discussion held on Resolution No. 985 (Removal of Past Due Accounts From The Books of the Housing Authority of the City of Nevada, MO). A motion was made by Commissioner David Heumader to approve Resolution No. 985 as written. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Trudy Snead, Chrystie Braden, Lois Crowe and David Heumader

Nays: None

Absent: Commissioner Michael Turnbull

MISCELLANEOUS MATTERS

NONE

Being no further business to come before the board, motion was made by Commissioner David Heumader to adjourn, seconded by Commissioner Lois Crowe. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, Lois Crowe, David Heumader and Trudy Snead

Nays: None

Absent: Commissioner Michael Turnbull

Vice-Chairperson Trudy Snead adjourned the meeting.

The open session adjourned at 6:21 p.m.

TRUDY SNEAD, VICE-CHAIRPERSON

/s/ _____

CAROL BRANHAM, EXECUTIVE DIRECTOR/ RECORDING SECRETARY

C E R T I F I C A T I O N

I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the meeting held on the 29th day of June 2017 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

IN TESTIMONY, WHEREOF, I have hereunto set my hand the Seal of Authority this 27th day of July 2017.

/s/ _____

Carol Branham, Executive Director

(SEAL)