

HOUSING AUTHORITY OF THE CITY OF NEVADA, MO

HELD THIS 29th DAY of March 2018

On this 29th day of March at 5:45 p.m., the Housing Authority of the City of Nevada, MO met in regular session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.

The meeting was called to order by Chairperson Michael Turnbull.

Roll call was taken with the following present:

Commissioners: Chrystie Braden, Trudy Snead and Michael Turnbull

Absent: Commissioners Lois Crowe, David Heumader

Also present: Carol Branham, Executive Director

A motion was made by Commissioner Chrystie Braden to approve the revised agenda as written. Commissioner Trudy Snead seconded the motion. A vote was taken and recorded as follows:

Ayes: Commissioners Trudy Snead, Michael Turnbull and Chrystie Braden

Nays: None

Absent: Commissioners Lois Crowe and David Heumader

PUBLIC PARTICIPATION

NONE

CORRESPONDENCE

A letter from MBL Development Co. for a 32-unit elderly affordable housing complex application through Missouri Housing and Development Commission was reviewed and discussed. No action was taken.

REPORTS

EXECUTIVE DIRECTOR

Consideration was give and discussion held on the written and verbal Executive Director's report.

- **April Fair Housing Month 50th Anniversary**
- **HUD Labor Report Due in April**
- **Audit FYE 6-30-17 Submitted to HUD and approved. Public Hearing posted and scheduled for Thursday, May 3, 2018, 5:30 p.m.**
- **Public Housing Occupancy Rate**
- **Section 8 Utilization Rate**
- **Work Order Summary**
- **PIC Reports**
- **2019 Budget**
- **MHAPCI Strategic Planning Meeting April 11-13**
- **Kansas NAHRO Meeting April 9-10**
- **NAHRO Washington Conference April 20-24**
- **AT & T Services (Phone & Internet)**
- **York Rep/Architect/Contractor to inspect Fairground Estates HVAC Project**
- **Board meeting schedule**
- **What Home Means To Me Poster Contest in April**
- **MPR Health Insurance Rates Release 2018-19**
- **Board Member**
- **PHAS Score**
- **Procurement Policy Updates**
- **Past Due Accounts (Write-offs)**

Motion was made by Commissioner Trudy Snead to accept the Executive Director written and verbal report. The motion was seconded by Commissioner Chrystie Braden. Motion carried.

PRESIDENT

NONE

FINANCIAL

Consideration was given and discussion held on the written financial reports for month ending January 31, 2018 and February 28, 2018 by Urlaub & Co. Motion was made by Commissioner Chrystie Braden to accept the report. The motion was seconded by Commissioner Trudy Snead. Motion carried.

CONSENT AGENDA

A motion was made by Commissioner Trudy Snead to approve the Consent Agenda which included regular session minutes for February 22, 2018. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, Trudy Snead and Michael Turnbull

Nays: None

Absent: Commissioners Lois Crowe and David Heumader

NEW BUSINESS

Consideration was given and discussion held on Resolution No. 1002 (Approval of verbal agreement to renew existing services for Phone/Internet Services with AT & T for Administrative Office).

Motion was made by Commissioner Chrystie Braden to postpone Resolution No. 1002. The motion was seconded by Commissioner Trudy Snead. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, Trudy Snead and Michael Turnbull

Nays: None

Absent: Commissioners Lois Crowe and David Heumader

Consideration was given and discussion held on Resolution No. 1003 (Approval of 2018-2019 Health, Dental and Vision Insurance Plan and Health Saving Plan for Full Time Employees with Midwest Public Risk). A motion was made by Commissioner Trudy Snead to approve Resolution No. 1003 as written. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Trudy Snead, Michael Turnbull and
Chrystie Braden

Nays: None

Absent: Commissioners Lois Crowe and David Heumader

Consideration was given and discussion held on the Election of Officers for 2018. A motion was made by Trudy Snead and seconded by Commissioner Chrystie Braden to retain the current officers for 2018 (Michael Turnbull, Chairperson and Trudy Snead, Vice-Chairperson). A vote was taken and recorded as follows:

Ayes: Commissioners Michael Turnbull, Chrystie Braden and
Trudy Snead

Nays: None

Absent: Commissioners Lois Crowe and David Heumader

MISCELLANEOUS MATTERS

NONE

Being no further business to come before the board, motion was made by Commissioner Trudy Snead to adjourn, seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, Trudy Snead and
Michael Turnbull

Nays: None

Absent: Commissioners Lois Crowe and David Heumader

Chairperson Michael Turnbull adjourned the meeting.

The open session adjourned at 6:14 p.m.

MICHAEL TURNBULL, CHAIRPERSON

/s/ _____

CAROL BRANHAM, EXECUTIVE DIRECTOR/ RECORDING SECRETARY

C E R T I F I C A T I O N

I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the meeting held on the 29th day of March 2018 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

IN TESTIMONY, WHEREOF, I have hereunto set my hand the Seal of Authority this 3rd day of May 2018.

/s/ _____

Carol Branham, Executive Director

(SEAL)