

**HOUSING AUTHORITY OF THE CITY OF NEVADA, MO**

**HELD THIS 3<sup>rd</sup> DAY of May 2018**

**On this 3<sup>rd</sup> day of May at 5:33 p.m., the Housing Authority of the City of Nevada, MO met in special session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.**

**The meeting was called to order by Chairperson Michael Turnbull.**

**Roll call was taken with the following present:**

**Commissioners: Chrystie Braden, David Heumader and Michael Turnbull**

**Absent: Commissioners Lois Crowe, Trudy Snead**

**Also present: Carol Branham, Executive Director**

**A motion was made by Commissioner David Heumader to approve the agenda as written. Commissioner Chrystie Braden seconded the motion. A vote was taken and recorded as follows:**

**Ayes: Commissioners David Heumader, Michael Turnbull and Chrystie Braden**

**Nays: None**

**Absent: Commissioners Lois Crowe and Trudy Snead**

**PUBLIC PARTICIPATION**

**NONE**

**CORRESPONDENCE**

**REPORTS**

**EXECUTIVE DIRECTOR**

**Consideration was give and discussion held on the written and verbal Executive Director's report.**

- **MONAHRO May Workshop and Awards Luncheon**

- **Public Housing Occupancy Report**
- **Section 8 Utilization Report**
- **2018 HUD Strong Families Initiative Activities in May & June**
- **Update on copier needs**

**Motion was made by Commissioner Chrystie Braden to accept the Executive Director written and verbal report. The motion was seconded by Commissioner David Heumader. Motion carried.**

#### **PRESIDENT**

**Chairperson Turnbull reported that he had certified the Executive Director in ELOCCS as required.**

#### **FINANCIAL**

**Consideration was given and discussion held on the written financial report for month ending March 31, 2018 by Urlaub & Co. Motion was made by Commissioner David Heumader to accept the report. The motion was seconded by Commissioner Chrystie Braden. Motion carried.**

#### **CONSENT AGENDA**

**A motion was made by Commissioner Chrystie Braden to approve the Consent Agenda which included regular session minutes for March 29, 2018. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:**

**Ayes: Commissioners Michael Turnbull, Chrystie Braden and David Heumader**

**Nays: None**

**Absent: Commissioners Lois Crowe and Trudy Snead**

#### **UNFINISHED BUSINESS**

**Consideration was given and discussion held on Resolution No. 1002 (Approval of verbal agreement to renew existing services for Phone/Internet Services with AT & T for Administrative Office). A motion was made by Commissioner David Heumader to approve Resolution No. 1002 as written. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:**

**Ayes: Commissioners Chrystie Braden, David Heumader and Michael Turnbull**

**Nays: None**

**Absent: Commissioners Lois Crowe and Trudy Snead**

## **NEW BUSINESS**

### **PUBLIC HEARING**

A public hearing was opened at 6:01 p.m. by Chairperson Michael Turnbull for the Audit of Fiscal Year Ending June 30, 2017. The Executive Director stated that a legal notice had been placed in the local newspaper as required and the audit report has been available in the administrative office for view and comment. There have been no comments made. The public hearing closed at 6:03 p.m. with no public comment.

Consideration was given and discussion held on Resolution No. 1004 (Approval of Financial Statements with Independent Auditor's Report for Fiscal Year Ending June 30, 2017). A motion was made by Commissioner Chrystie Braden to approve Resolution No. 1004 as written. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

**Ayes: Commissioners David Heumader, Michael Turnbull and Chrystie Braden**

**Nays: None**

**Absent: Commissioners Lois Crowe and Trudy Snead**

Consideration was given and discussion held on Resolution No. 1005 (Approval of Removal of Past Due Accounts From the Books of the Housing Authority of the City of Nevada, MO). A motion was made by Commissioner David Heumader to approve Resolution No. 1005 as written. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

**Ayes: Commissioners Michael Turnbull, Chrystie Braden and David Heumader**

**Nays: None**

**Absent: Commissioners Lois Crowe and Trudy Snead**

Consideration was given and discussion held on Resolution No. 1006 (Approval of Procurement Policy Update). A motion was made by Commissioner Chrystie Braden to approve Resolution No. 1006 as written. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

**Ayes:** Commissioners Chrystie Braden, David Heumader and Michael Turnbull

**Nays:** None

**Absent:** Commissioners Lois Crowe and Trudy Snead

Consideration was given and discussion held on Resolution No. 1007 (Approval of Contract for Extra Policing Services with the City of Nevada, MO). A motion was made by Commissioner David Heumader to approve Resolution No. 1007. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

**Ayes:** Commissioners David Heumader, Michael Turnbull and Chrystie Braden

**Nays:** None

**Absent:** Commissioners Lois Crowe and Trudy Snead

#### **MISCELLANEOUS MATTERS**

**NONE**

Being no further business to come before the board, motion was made by Commissioner Chrystie Braden to adjourn, seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

**Ayes:** Commissioners Michael Turnbull, Chrystie Braden and David Heumader

**Nays:** None

**Absent:** Commissioners Lois Crowe and Trudy Snead

Chairperson Michael Turnbull adjourned the meeting.

The open session adjourned at 6:45 p.m.

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**MICHAEL TURNBULL, CHAIRPERSON**

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**CAROL BRANHAM, EXECUTIVE DIRECTOR/ RECORDING SECRETARY**

**C E R T I F I C A T I O N**

I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the meeting held on the 3<sup>rd</sup> day of May 2018 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

**IN TESTIMONY, WHEREOF, I have hereunto set my hand the Seal of Authority this 31<sup>st</sup> day of May 2018.**

*/s/* \_\_\_\_\_

**Carol Branham, Executive Director**

**(SEAL)**