

HOUSING AUTHORITY OF THE CITY OF NEVADA, MO

HELD THIS 16th DAY AUGUST 2018

On this 16th day of August 2018 at 5:35 p.m., the Housing Authority of the City of Nevada, MO met in special session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.

The meeting was called to order by Vice-Chairperson Trudy Snead.

Roll call was taken with the following present:

Commissioners: Chrystie Braden, David Heumader and Trudy Snead

Absent: Commissioners Lois Crowe and Michael Turnbull

Also present: Carol Branham, Executive Director

A motion was made by Commissioner Chrystie Braden to approve the revised agenda as written. Commissioner David Heumader seconded the motion. A vote was taken and recorded as follows:

Ayes: Commissioners David Heumader, Trudy Snead and Chrystie Braden

Nays: None

Absent: Commissioners Lois Crowe and Michael Turnbull

PUBLIC PARTICIPATION

NONE

CORRESPONDENCE

Carol Branham, Executive Director informed the Board that Lois Crowe's term expires in January 2019, but that Commissioner Crowe's health is such that she needs to resign from the board. A motion was made by Commissioner David Heumader to accept Commissioner Crowe's resignation with regrets. The motion was seconded by Commissioner Chrystie Braden. Motion carried.

REPORTS

EXECUTIVE DIRECTOR

Consideration was given and discussion held on the written and verbal Executive Director's report.

- 1. Public Housing Occupancy Report**
- 2. Section 8 Utilization Report**
- 3. PIC Reporting**
- 4. SEMAP**
- 5. GAAP Year End Data/FDS Submission**
- 6. MPR/Overland Solutions Worker's Compensation Audit**
- 7. MHAPCI rate projections for 2019**
- 8. Meeting with West Central Community Action Agency on Housing**
- 9. Mo, Highway Patrol ORI Audit Information**

Motion was made by Commissioner Chrystie Braden to accept the Executive Director written and verbal report. The motion was seconded by Commissioner David Heumader. Motion carried.

PRESIDENT

NONE

FINANCIAL

Consideration was given and discussion held on the May 31, 2018 written financial report from Urlaub & Co. A motion as made by Commissioner David Heumader to accept the May 31, 2018 written financial report. The motion was seconded by Commission Chrystie Braden. Motion carried.

CONSENT AGENDA

A motion was made by Commissioner Chrystie Braden to approve the Consent Agenda which included special session minutes for June 21, 2018. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

**Ayes: Commissioners Trudy Snead, Chrystie Braden
and David Heumader**

Nays: None

Absent: Commissioner Michael Turnbull

UNFINISHED BUSINESS

NONE

OLD BUSINESS

NONE

NEW BUSINESS

Consideration was given and discussion held on Resolution No. 1023 (KNEM/KNMO Radio Ads Contract). A motion was made by Commissioner Chrystie Braden to approve Resolution No. 1023 as written. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

**Ayes: Commissioners Chrystie Braden,
David Heumader and Trudy Snead**

Nays: None

Absent: Commissioner Michael Turnbull

Consideration was given and discussion held on Resolution No. 1024 (Renewal of Pitney Bowes Contract). A motion was made by Commissioner Chrystie Braden to approve Resolution No.1024 as written. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

**Ayes: Commissioners David Heumader, Trudy Snead and
Chrystie Braden**

Nays: None

Absent: Commissioner Michael Turnbull

Consideration was given and discussion held on Resolution No. 1025 (Agreement for Audit Services with Benton CPA, Cassville, MO Fiscal Year Ending June 30, 2018). A motion was made by Commissioner Chrystie Braden to approve Resolution No. 1025 as written. The motion was seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

**Ayes: Commissioners Trudy Snead, Chrystie Braden
and David Heumader**

Nays: None

Absent: Commissioner Michael Turnbull

Consideration was given and discussion held on Resolution No. 1026 (2018 SEMAP Submission). A motion was made by Commissioner David Heumader to approve Resolution No. 1026 as written. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Trudy Snead, Chrystie Braden and David Heumader

Nays: None

Absent: Commissioner Michael Turnbull

MISCELLANEOUS MATTERS

NONE

Being no further business to come before the board, motion was made by Commissioner Chrystie Braden to adjourn, seconded by Commissioner David Heumader. A vote was taken and recorded as follows:

Ayes: Commissioners David Heumader, Trudy Snead and Chrystie Braden

Nays: None

Absent: Commissioner Michael Turnbull

Vice-Chairperson Trudy Snead adjourned the meeting.

The open session adjourned at 6:03 p.m.

TRUDY SNEAD, VICE-CHAIRPERSON

/S/ _____

CAROL BRANHAM, EXECUTIVE DIRECTOR/ RECORDING SECRETARY

C E R T I F I C A T I O N

I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the meeting held on the 16th day of August 2018 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

IN TESTIMONY, WHEREOF, I have hereunto set my hand the Seal of Authority this 30th day of August 2018.

/s/ _____

Carol Branham, Executive Director

(SEAL)