



Minutes November 21, 2019

Nevada Public Library Board of Trustees
Nevada Public Library, 212 W. Walnut St., Nevada, MO 64772

The Nevada Public Library Board of Trustees met on November 21, 2019 in the library annex.
The meeting was called to order at 5:15 p.m by Board President, Amy Hertzberg.

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| Those in attendance were: | Absent: |
| Library Director, Jodi Polk | Margie Carter |
| Lucille Walker | Denise Hedges |
| Shirley Rainey | Cyndia Haggard |
| Janet Wray | |
| Judy Hurt | |
| Angela Hedges | |
| Amy Hertzberg | |

The **minutes report** from October 24, 2019 was reviewed. Walker motioned to approve, Rainey seconded.
Vote 6-0. Motion to accept the minute reports as presented – **approved**

The director gave her report.
Facilities report was reviewed.

Director gave each member present a review form and a return envelope to submit the 2019 Library Director’s annual performance evaluation.

Financial Report October 2019 prepared by Ralph Shumaker, CPA was reviewed.
Rainey motioned to approve, Hertzberg seconded. Vote 6-0. Motion to accept the October 2019 financial report -- **approved**

Old Business:

2018 - 0201 : Suite B Lease : The library received a response to the letter sent to Marc Naughton, Cerner on October 18. The letter from Cerner, by Mike Battglioli and dated November 13 was read to the board members present. Discussion was held. Healthy Nevada had approached the library board and expressed a desire to enter into contract with the library as an independent non-profit organization. Amy Hertzberg made a motion to send a commercial office lease agreement for the premises of 212 W. Walnut, Suite 200 between Nevada Public Library and Healthy Nevada to Alyson Harder, President of Healthy Nevada Board. Hertzberg added that if agreeable terms cannot be reached with Healthy Nevada, the library maintains its position that a binding contract of renewal is in place between Cerner and Nevada Public Library through 2023. Hurt seconded. Vote 6-0. Motion approved.

2019 – 0901 : Public Service Policies (review)

This item of business was postponed. Director requested more time to gather examples of various recommended policies from other Missouri libraries that NPL does not yet have in place. No action taken at this time.

New Business:

2019 – 1101 : HVAC repair

The board reviewed the proposed replacement for the HVAC unit that services the north side of the main library area. The unit is non-functioning. Ernsbarger’s Heating and Cooling, Inc submitted a proposal, dated 11/11/19, for \$7,498.00 Rainey motioned to accept the proposal and replace the unit as described in the work order. Wray seconded. Vote 6-0 Motion approved. Polk will notify Ernsbarger’s and authorize the job to begin at earliest available date.

2019-1102: LibraryAware subscription

The board reviewed the renewal order form for the marketing subscription to LibraryAware, an Ebsco company. The annual subscription price for 2020 is \$630.00. A motion was made by Amy Hertzberg to discontinue the subscription to LibraryAware. Hedges seconded. Discussion was held. Polk explained the various ways that the library uses LibraryAware, but that other options are available. Vote 6-0. Motion to discontinue subscription to LibraryAware – approved. Polk will notify account representative, Kevin Sawyer, to notify of the board’s decision.

The next regular meeting was set for January 23, 2020 @ 5:15 p.m.

Board President, Amy Hertzberg, stated that she will call a special meeting if action is required to negotiate terms of the lease with Healthy Nevada.
The meeting was adjourned at 6:09 pm

Respectfully submitted for review by Jodi Polk

Margie Carter 1-23-20
Approved / Board Secretary

LW/JW
6-0