

HOUSING AUTHORITY OF THE CITY OF NEVADA, MO

HELD THIS 5th DAY OF MAY 2020

On this 5th day of May 2020 at 5:34 p.m., the Housing Authority of the City of Nevada, MO met in special session at the Nevada Housing Authority, 1117 N. West St., Nevada, MO 64772.

The meeting was called to order by Chairperson David Heumader

Roll call was taken with the following present:

Commissioners: Chrystie Braden, David Heumader and Michael Turnbull

Absent: Commissioners Linda Barnes and Deanna Gicante

Also, present: Carol Branham, Executive Director

A motion was made by Commissioner Michael Turnbull to approve the agenda as written. Commissioner Chrystie Braden seconded the motion. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, David Heumader and Michael Turnbull

Nays: None

Absent: Commissioners Linda Barnes and Deanna Gicante

PUBLIC PARTICIPATION

NONE

CORRESPONDENCE

NONE

REPORTS

EXECUTIVE DIRECTOR

Consideration was given and discussion held on the written and verbal Executive Director's report.

1. COVID 19 Update – It was noted that weekly letters are delivered to tenants to keep them updated. Plans to reopen to the public will be gradual. We continue to operate just not open to the public. We are still processing applications, tenant paperwork and doing move-ins.
2. Public Housing Utilization Rates
3. Section 8 Utilization Rate
4. Work Order Summary
5. EnVision Center Application Submitted for COHORT 5
6. 2021 Budget Preparation
7. CARES Act Funding for Public Housing
8. CARES Act Funding for Section 8
9. Census Update – MO Filings 57.6%, Vernon County 55.4%
10. Handheld Sterilization Equipment expected to be in by May 22nd.
11. Annual Plan – Waiver of Public Hearing Requirements
12. 5 Year Action Plan – Waiver of Public Hearing Requirements
13. Audit Public Hearing – Waived by HUD
14. Annual Sewer Payment Billing – Not received by the city to date.
15. State Surplus – Personal Hygiene Kits
16. Neal Center - Hot Meals – We have delivered approximately 660 meals during the COVID 19 Crisis to those requesting age 60 and older at no cost to the tenant.
17. YMCA Grab Sack Meals - We have delivered an estimated 4070 meals during the COVID 19 crisis.
18. Volunteer Base during the pandemic has been a great asset.
19. Policing Contract

Discussion was held with Commissioners by the Executive Director and questions answered. Motion was made by Commissioner Chrystie Braden to accept the Executive Director's report. The motion was seconded by Commissioner Michael Turnbull. Motion carried.

PRESIDENT

No Report

FINANCIAL

Consideration was given and discussion held on written financial report for March 31, 2020 from Urlaub & Co. A motion was made by Michael Turnbull to accept the report. The motion was seconded by Chrystie Barden. Motion carried.

CONSENT AGENDA

A motion was made by Commissioner Michael Turnbull to approve the Consent Agenda which included special meeting minutes of April 10, 2020. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Michael Turnbull, Chrystie Braden and David Heumader

Nays: None

Absent: Commissioners Linda Barnes and Deanna Gicante

UNFINISHED BUSINESS

NONE

OLD BUSINESS

NONE

NEW BUSINESS

Consideration was given, and discussion held on Resolution No. 1081 (Approval of Health Insurance Rates with Midwest Pubic Risk (MPR) for Health, Dental and Vision for 2020-2021). A motion was made by Commissioner Michael Turnbull to approve Resolution No. 1081. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, David Heumader and Michael Turnbull

Nays: None

Absent: Commissioners Linda Barnes Deanna Gicante

Consideration was given and discussion held on Resolution No. 1082 (Approval of Bid from Rocky's Tree Service). A motion was made by Commissioner Chrystie Braden to approve Resolution No. 1082 as written. The motion was seconded by Commissioner Michael Turnbull. A vote was taken and recorded as follows:

Ayes: Commissioners David Heumader, Michael Turnbull and Chrystie Braden

Nays: None

Absent: Commissioners Linda Barnes and Deanna Gicante

Consideration was given and discussion was held on Resolution No. 1083 (Removal of Past Due Accounts from the Books of the Housing Authority of the City of Nevada, MO). A motion was made by Commissioner Michael Turnbull to approve Resolution No. 1083 as written. The motion was seconded by Commissioner Chrystie Braden. A vote was taken and recorded as follows:

Ayes: Commissioners Michael Turnbull, Chrystie Braden and David Heumader

Nays: None

Absent: Commissioners Linda Barnes and Deanna Gicante

EXECUTIVE SESSION

There was no need for an Executive Session.

MISCELLANEOUS MATTERS

Commissioner Michael Turnbull commended staff on handling operations to date during this COVID 19 crisis. Commissioners David Heumader and Chrystie Braden agreed and complimented staff's efforts.

Being no further business to come before the board, motion was made by Commissioner Chrystie Braden to adjourn, seconded by Commissioner Michael Turnbull. A vote was taken and recorded as follows:

Ayes: Commissioners Chrystie Braden, David Heumader and Michael Turnbull

Nays: None

Absent: Commissioners Linda Barnes and Deanna Gicante

Chairperson David Heumader adjourned the meeting.

The open session adjourned at 6:34 p.m.

DAVID HEUMADER, CHAIRPERSON

/s/ _____

CAROL BRANHAM, EXECUTIVE DIRECTOR/ RECORDING SECRETARY

C E R T I F I C A T I O N

I, Carol Branham, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the meeting held on the 5th day of May 2020 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

IN TESTIMONY, WHEREOF, I have hereunto set my hand the Seal of Authority this 2nd day of June 2020.

/s/ _____

Carol Branham, Executive Director

(SEAL)