

Minutes February 27, 2020

Nevada Public Library Board of Trustees

Nevada Public Library, 212 W. Walnut St., Nevada, MO 64772

The Nevada Public Library Board of Trustees met on February 27, 2020 in the library annex.

The meeting was called to order at 5:13 p.m by Amy Hertzberg, Board President.

Those in attendance were:

Library Director, Jodi Polk

Lucille Walker

Margie Carter

Amy Hertzberg

Denise Hedges

Angela Hedges

Shirley Rainey

Absent:

Janet Wray

Judy Hurt

Cyndia Haggard

The **minutes report** from **January 23** was reviewed. Walker motioned to approve, Hertzberg seconded.

Vote 6-0. Motion to accept the minute report of January 23 as presented – **approved**

The director gave her report.

Facilities report was reviewed.

A. Hertzberg gave a brief summary about the Healthy Nevada Board business meeting held on February 18.

Financial Report January 2020 prepared by Ralph Shumaker, CPA was reviewed.

Rainey motioned to approve, Walker seconded. **Vote 6-0.** Motion to accept the January 2020 financial report – **approved**

Old Business:

2020-0201: Final review of Employee Handbook revisions Discussion on Section 4.2 – Vacation and Section 4.3 – Sick Leave.

Changed vacation benefits from “after 90 days of uninterrupted employment” to “after 1 year of service” and Sick Leave benefits begin after 90 days of uninterrupted employment. With those changes, D. Hedges made a motion to adopt the Employee Handbook (rev. 01/2020 edition) and Walker seconded the motion. **Vote 6-0. – approved**

New Business:

No new business was discussed.

The next regular meeting was set for March 26, 2020 @ 5:15 p.m.

The meeting was adjourned at 5:41 pm

Respectfully submitted for review by Jodi Polk

Approved / Board Secretary