

HOUSING AUTHORITY OF THE CITY OF NEVADA, MO

MINUTES

March 29, 2023

On this 29th day of March, 2023 at 7:00 p.m. the Board of the Housing Authority of the City of Nevada, MO met in regular session at the Crawford House, 1117 N. West St., Nevada, MO 64772.

The meeting was called to order by Chairperson David Heumader.

Roll call was taken with the following present:

Commissioners: David Heumader, Pete Schmidt, Kodie Schmitt and Amber Williamson

Absent: Commissioner Chrystie Braden

Also, present: Amanda Koehn, Executive Director, Carol Branham, Recording Secretary

A motion was made by Commissioner Amber Williamson to approve the revised agenda. Commissioner Kodie Schmidt seconded the motion. A vote was taken and recorded as follows:

Ayes: Commissioners David Heumader, Pete Schmidt, Kodie Schmitt and Amber Williamson

Nays: None

Absent: Commissioner Chrystie Braden

PUBLIC PARTICIPATION

None

REPORTS

DIRECTOR

Amanda Koehn, Executive Director presented her report which included the following:

- Report on the recent NAHRO Washington Conference was given by Director Koehn. Comments were also made by Commissioner Williamson on the value she found in attending and how much she learned. She encouraged other members to attend in the future.
- Public Occupancy Rate 9 new admissions in March, 100% in PIC
- Section 8 Utilization Rate 40 vouchers under contract and 4 vouchers on the street.
- Work Order Summary - Numbers are comparable to year to date last year.
- MONAHRO Spring Conference at Camden on the Lake April 3-6
- Budget - Reviewed draft budget with the Board
- 5-Yr. Plan - Annual Plan Update Changes have been made and uploaded in EPIC.
- April Fair Housing Month - April 21st 2-4 p.m. there will be activities at the Crawford House outside.
- Update on Resident Resource Coordinator position and activities.

Motion was made by Commissioner Amber Williamson to accept the Executive Director's report. The motion was seconded by Commissioner Kodie Schmitt. Motion passed unanimously.

PRESIDENT

None

FINANCIAL

None

CONSENT AGENDA

A motion was made by Commissioner Kodie Schmitt and seconded by Commissioner Pete Schmitt to approve the consent agenda which includes February 22, 2023 board minutes. A vote was taken and recorded as follows:

Ayes: Commissioners Pete Schmidt, Kodie Schmitt, Amber Williamson, and David Heumader

Nays: None

Absent: Commissioner Chrystie Braden

UNFINISHED BUSINESS

NONE

OLD BUSINESS

NONE

NEW BUSINESS

PUBLIC HEARING for Audit for FYE June 30, 2022

Chairperson David Heumader opened the Public Hearing as required for the Audit for FYE June 30, 2022 at 8:08 p.m. There were no public comments. Director Koehn noted that the legal notice ran in the local print media and there were no views or comments made on the document. With no public comments, Chairperson David Heumader closed the public hearing at 8:09 p.m.

Consideration was given and discussion held on Resolution No. 2088 (Approval of Independent Audit by Audit Solutions for Fiscal Year Ending, June 30, 2022). A motion was made by Commissioner Pete Schmidt to approve Resolution No. 2088 as written. The motion was seconded by Commissioner Amber Williamson. A vote was taken and recorded as follows:

Ayes: Commissioners Kodie Schmitt, Amber Williamson, David Heumader and Pete Schmidt

Nays: None

Absent: Commissioner Chrystie Braden

Consideration was given and discussion held on Resolution No. 2089 (Approval of Bid for Security Cameras with Floor2Roof Construction, Carthage, MO for Chapman Estates). A motion was made by Commissioner Amber Williamson to approve Resolution No. 2089 as written and recommended by the Director. The motion was seconded by Commissioner Pete Schmidt. A vote was taken and recorded as follows:

Ayes: Commissioners Amber Williamson, David Heumader, Pete Schmidt and Kodie Schmitt

Nays: None

Absent: Commissioner Chrystie Braden

Consideration was given and discussion held on Resolution No. 2090 (Approval of 2023-2024 Health, Dental and Vision Insurance for Full Time Employees with Midwest Public Risk). A motion was made by Commissioner Pete Schmidt to approve Resolution No. 2090 as written. The motion was seconded by Commissioner Kodie Schmitt. A vote was taken and recorded as follows:

Ayes: Commissioners David Heumader, Pete Schmidt, Kodie Schmitt and Amber Williamson

Nays: None

Absent: Commissioner Chrystie Braden

Consideration was given and discussion held on Resolution No. 2091 (Revisions to the Admissions and Continued Occupancy Policy/Public Housing Program). A motion was made by Commissioner Kodie Schmitt to approve Resolution No. 2091 as written. The motion was seconded by Commissioner Amber Williamson. A vote was taken and recorded as follows:

Ayes: Commissioners Pete Schmidt, Kodie Schmitt, Amber Williamson and David Heumader

Nays: None

Absent: Commissioner Chrystie Braden

MISCELLANEOUS MATTERS

Being no further business to come before the board, motion was made by Commissioner Amber Williamson to adjourn, seconded by Commissioner Kodie Schmitt. A vote was taken and recorded as follows:

Ayes: Commissioners Kodie Schmitt, Amber Williamson, David Heumader and Pete Schmidt

Nays: None

Absent: Commissioner Chrystie Braden

Chairperson David Heumader adjourned the meeting.

The open session adjourned at 8:17 p.m.

DAVID HEUMADER, CHAIRPERSON

/s/ _____

CAROL BRANHAM, RECORDING SECRETARY

C E R T I F I C A T I O N

I, Amanda Koehn, the duly appointed and qualified Acting Secretary of the Housing Authority of the City of Nevada, MO do hereby certify that this is the true and correct copy of the original minutes, of the meeting held on the 29th day of March 2023 as it related to the matters set forth in said extract, and I do further certify that each Resolution adopted at said meeting is on file and of record.

IN TESTIMONY, WHEREOF, I have hereunto set my hand the Seal of Authority this 26th day of April 2023.

/s/ _____

Amanda Koehn, Executive Director

(SEAL)