

Nevada Public Library Board of Trustees
Thursday, April 24, 2023, at 5:15 pm
Nevada Public Library, 218 W. Walnut St., Nevada, MO 64772

- CALL TO ORDER** The Nevada Public Library Board of Trustees met in the Annex of the Nevada Public Library. The meeting was called to order by the Board President, Julie Scotten, at 5:16 pm.
- ATTENDANCE** Present: Lucia Green, Denise Carrick-Hedges, Clarisse Teepe-Fryrear, Julie Scotten, Oindrila Roy, Caroline Taylor, and Angela Hedges arrived at 5:25. Also present: Library Director, Jodi Polk, Mayor Kendal Vickers, and Sarah Haney of Nevada Daily Mail.
Absent: Amy Smith
- BOARD NEWS** Mayor Vickers lead a proclamation for National Library Week.
One vacancy remains on the NPL Board for a city resident to serve.
Members with expiring terms on June 30, 2023, include; Julie Scotten, Amy Smith, and Lucia Green. All three members are eligible to serve another term and expressed their desire to do so.
Follow-Up: Director Polk will submit their names to the City Council for reappointment.
- PUBLIC COMMENTS** None.
- MINUTES** The meeting minutes of March 23, 2023, were reviewed. **Denise Hedges made a motion to approve the minutes, seconded by Teepe-Fryrear. Motion passed.**
- DIRECTOR'S REPORT** Highlights from the report included the following news;
1. NPL hosted a Book Sale event on April 22. We raised over \$100 with the .25 cent sale and we were able to 'rehome' over 75% of the books that were weeded from our collection this year. The remaining 25% were offered to the public for free and we currently only have about 100 items left to dispose of.
 2. NPL has been awarded the LSTA Automation grant for Missouri Evergreen ILS/Migration. The award amount of \$48,467.00 will be used to pay the fees to Equinox for the migration, for supplies, and for two new temporary staff members. The 'go-live' date is slated for September 1, 2023!
 3. NPL partnered with Carson Wealth Financial to host two events during Money Smart week.
 4. Plans are being made for the 2023 Summer reading program. Marty the Magician will be our featured presenter for our Kick-off party on June 7 and Mad Science Kansas City will be here for our Wrap-Up party on July 26. Events and reading challenges are planned for all ages!
- FACILITIES REPORT** The elevator repair is completed and has passed initial inspection. State inspection will take place within the next 30 days.

FINANCIAL REPORT

The March 2023 financial report, as prepared by Ralph Shumaker, CPA, was reviewed. **Oindrila Roy made a motion to approve the report, seconded by D. Hedges. Motion passed.**

UNFINISHED BUSINESS

No unfinished business

NEW BUSINESS

2023-0401: FY24 Operating Budget

Discussion was held. Anticipated income, including the MO Evergreen LSTA grant, and MO State Aid, is \$314,490.00.

(JP may increase this amount based on actual received local taxes in April/May)

Preliminary approval of the following categories for expenditures;

Payroll & benefits, \$216,052.00

(JP will adjust by increasing item to align with staffing needs as discussed)

Materials, \$25,320.00

Operating Expenses, \$13,555.00

Professional Fees, \$5,500.00

Web Services, \$13,363.00

Building Expenses, \$40,700.00

Total Operating Costs: \$314,490.00

(JP will adjust by increasing to align with anticipated increase for payroll)

Oindrila Roy made a motion to approve the FY24 budget with listed changes, first reading. Teepe-Fryrear seconded. Motion passed.

Follow-Up: a second reading with adjustments will be reviewed and final approval will an action item at the May 2023 meeting.

2023-0402: Investment Funds

Two investment accounts, the Memorial Fund and the Moss Fund, both matured on 3/23/23 and are currently held in money market. Director Polk asked for the authority to direct these funds into investments of either T-Bill or CDs.

D. Hedges made a motion to authorize Polk to take action on both accounts for whichever option (T-Bill or CD) offered the best rate at 12 month investment. Green seconded. Motion passed.

Follow up: Polk will contact Hissink/ Edward Jones to complete this transaction.

NEXT MEETING

The next meeting date is set for Thursday, May 25, 2023, at 5:15 p.m.

ADJOURNMENT

Julie Scotten made the motion to adjourn the meeting at 7:12 pm. Seconded by D. Hedges. Motion passed.

Recorder

Respectfully submitted for review by Jodi Polk.