

Nevada Public Library Board of Trustees
Thursday, May 25, 2023, at 5:15 pm
Nevada Public Library, 218 W. Walnut St., Nevada, MO 64772

CALL TO ORDER	<p>The Nevada Public Library Board of Trustees met in the Annex of the Nevada Public Library.</p> <p>The meeting was called to order by the Board President, Julie Scotten, at 5:15 pm.</p>
ATTENDANCE	<p>Present: Lucia Green, Denise Carrick-Hedges, Clarisse Teepe-Fryrear, Julie Scotten, Oindrila Roy, Caroline Taylor, and Angela Hedges arrived at 5:25. Also present: Library Director, Jodi Polk.</p>
BOARD NEWS	<p>Amy Smith notified Director Polk of her resignation from the Board effective 5/24/23 due to personal scheduling conflicts.</p> <p>Two vacant seats are available on the NPL Board for city residents to serve.</p> <p>Smith was serving as Board Secretary. Lucia Green volunteered, unopposed, to serve as Secretary. D. Hedges made a motion to appoint Green as secretary. Motion was seconded and carried 6-0. Green abstained from the vote.</p> <p>Julie Scotten and Lucia Green will be considered for reappointment at the City Council meeting on June 6.</p>
PUBLIC COMMENTS	<p>None.</p>
MINUTES	<p>The meeting minutes of April 24, 2023, were reviewed. Clarisse Teepe-Fryrear made a motion to approve the minutes, D. Hedges seconded by. Motion passed.</p>
DIRECTOR'S REPORT	<p>Director Polk gave the monthly director's report for April 2023 statistics and May 2023 business of the library.</p> <p>Highlights of this month included the news that NPL was awarded a \$3,000 grant from the Dollar General Literacy Foundation for the development of a new collection of reading materials for those with learning disabilities.</p> <p>Two new staff members have been added as part of the Missouri Evergreen Migration project.</p> <p>NPL has promoted and will soon launch the 2023 summer reading events with the theme, "All Together Now."</p>
FACILITIES REPORT	<p>Polk gave the monthly facilities report.</p>

**FINANCIAL
REPORT**

The financial report for April 2023, as prepared by Ralph Shumaker, CPA, was reviewed. **Clarisse Teepe-Fryrear made a motion to approve the financial report, D. Hedges seconded by. Motion passed.**

**UNFINISHED
BUSINESS**

2023-0401: FY24 Operating Budget

Discussion was held. Anticipated income total of \$328,253.00 with the following major categories of expenditures;

Payroll and Benefits - \$229,815.00

Materials - \$25,320.00

Operating Expenses - \$13,555.00

Professional Fees - \$5,500.00

Web Services - \$13,363.00

Building Expenses - \$40,700.00

Total Expenses = \$328,253.00

D. Hedges made a motion to approve the FY24 Budget, Clarisse Teepe-Fryrear seconded. Motion passed.

NEW BUSINESS

2023-0501: Policy review/revision

- a. Collection Development Policy**
- b. Collection & Services Policy**

Policy review and revision for two sections were discussed.

Follow-up action: Polk will draft policies to align with recommendations from the Board during discussion. Drafts will be reviewed for final approval at the next meeting.

NEXT MEETING

The next meeting date is set for Thursday, June 22, 2023, at 5:15 p.m.

ADJOURNMENT

**A. Hedges made the motion to adjourn the meeting at 6:41 pm.
Seconded by O.Roy. Motion passed.**

Recorder

Respectfully submitted for review by Jodi Polk.