

CITY CONVALESCENT HOME BOARD OF DIRECTORS
Open Meeting Minutes for July 26, 2023 5:00 P.M.

Present: Mike Parson, Bill Kohler, Dennis Talley, and Linda Douglas
Excused: Louise Lunkenheimer

1. Meeting called to order by M. Parson at 5:00 PM with quorum present.
2. No potential conflicts of interest expressed by board members.
3. Motion to approve minutes for 7/12/23-Open Session and Executive Session made by B . Kohler, seconded by D. Talley. Motion passed unanimously with 4-0 vote.
4. May and June financials continue to be unavailable. Forvis had to reopen April financials for corrections.
5. Facility update given by Crystal Layman, MFCC Administrator. See “July Board Meeting 7/26/23” attachment. Item #12--Paycom will go back to May payroll to correct PTO and other errors that occurred with A+ company. New system to begin Oct. 5, 2023. Budget will be reviewed for approval at next meeting. Additional item: Received official letter that Employee Retention Credit has been approved. Payment expected in next 4-8 weeks.
6. Quality Measures report by DON: Incidents # 21 (previous month 12)--Falls and UTI's were the main areas of increase. Skin issues and were down from previous month. There were no + COVID tests during month.
7. Open Discussion: 3 MFCC employees discussed concerns about staffing and administrative decisions. Board addressed items with resolution and will take others under consideration. Administration will begin posting approved minutes, meeting dates and agendas in order to encourage other staff to attend
8. L. Douglas motioned to adjourn into executive session at 6:34 pm, seconded by B. Kohler and carried with a 4-0 roll call vote.
9. Open session resumed at 8:31 PM. Secretary will secure August 16th for next meeting date. L. Douglas motioned for adjournment at 8:33 PM, seconded by B. Kohler. Motion carried with unanimous vote of 4-0.

Respectfully submitted,

Linda Douglas, Board Secretary

Attachment

July Board Meeting 7/26/2023

1. Census 60 Med A=7 Med B=6
2. 2 is in hospital.
3. Workman's Comp has started through new company.
4. Health Insurance starts Aug 1st
5. Nate working on getting us property insurance
6. Adjuster contacted me today about flood and will be sending payment ASAP
7. Missouri Infrastructure Strike Out grant has been approved just waiting check
8. US Bank Reimbursement should be in anytime approx. \$12000 to \$15000 for fraud
9. Planning on going next week to set up an account at Arvest
10. 2024 yearly budget I have worked on and will be tweaking it with Bill.
11. We are in our annual survey window (been preparing survey binder, emergency preparedness)
12. Met with Paycom today about switching Payroll companies.
13. Got the final payment from county for ARPA funds